

Platforms and Logins

Skyward

What Is It?: Skyward is where student data is kept. Grades and schedules can be found there as well as a record of payments made. (Actual payments can be made through [e-Funds](#)).

How Do I Access It?: Go to rsd407.org and click on “Family Access” under “Parents & Community”. Please be aware that just searching for Skyward in a search engine will likely take you to another district’s access point. The username is the first five letters of your student’s last name followed by the first three letters of their first name followed by three zeros. If last names are shorter than five letters, use spaces to get to five characters. If someone else has had the same username as your student in past the three zeros might tick up, for example 001 or 002. For example, student John Doe would be: **doe joh000** The password is the student’s 7 digit lunch number that starts with 09.....

Office 365

What Is It?: Office 365 is Microsoft’s online application platform. Outlook, Word, Excel, PowerPoint, Teams, OneNote, and other apps can be found there.

Where Can I Get Some Training on It: [Training Link](#)

How Do I Access It?: Your student logs in at <https://www.office.com/> Their username is their last name followed by the first initial of their first name (more characters of the first name could be used if another student already has that lastname-first initial combo) followed by [@rsd407.org](mailto:doej@rsd407.org) For example, student John Doe would be: **doej@rsd407.org** If John has a younger brother, Jeremy Doe, his username would be **doeje@rsd407.org** The password is the first letter of their first name, capitalized, followed by the first letter of their last name, lowercase, followed by their six digit student number. For example, John Doe’s password would be **Jd#####**, with the #s being the student number.

Teams

What Is It?: Teams is a communication and collaboration platform that teachers and students can use to facilitate discussions within the class group, share files, and access resources.

Where Can I Get Some Training on It: [Training Link](#)

How Do I Access It?: Teams is accessed through the Office 365 portal. Your student logs in at <https://www.office.com/> See the Office 365 section for log in information. Once logged in, your student clicks on the Teams tile.

OneNote Class Notebook

What Is It?: OneNote Class Notebook is a digital notebook that can be used to organize notes and files. Students’ class notebooks are synced with their teacher so their teacher can see the student’s progress on assignments within OneNote as they work.

Where Can I Get Some Training on It: [Training Link](#)

How Do I Access It?: OneNote is accessed through the Office 365 portal. Your student logs in at <https://www.office.com/> See the Office 365 section for log in information. Once logged in, your student clicks on the OneNote tile. Many teachers have students open their notebooks through the OneNote 2016 application and pin OneNote to the taskbar. Once they’ve opened the notebook once in this way they can click the purple “N” on their taskbar to get to their notebooks.

What is on the Laptop?

The student laptops are wonderful tools for creativity, accessing information, and supporting learning.

Microsoft Office Applications:

- Word – Word processing
- PowerPoint – Slideshow presentations
- Excel – Spreadsheets and graph creation
- OneNote – Digital notebook
- Outlook – Email and calendar
- OneDrive – Cloud storage

Tools for Creating:

- Adobe Photoshop – Image editing
- Adobe Illustrator and Inkscape – Vector graphics, laser cutter files
- Audacity – Audio editing
- Windows Movie Maker – Video editing
- Windows Photos Remix – Video and picture slideshow editing
- 3D Builder – 3D Modeling, 3D printer files
- Fresh Paint – Drawing/Sketching
- Modkit for VEX – Robot Programming
- Arduino and Scratch for Arduino – Microcontroller programming
- Makecode – Browser based coding in blocks and Javascript for a variety of outputs
- Minecraft for Education – Shared world building/creation and coding

Other Tools:

- Google Earth – Maps
- Google/Bing Translate – Language Translation
- Wikipedia – Online encyclopedia
- YouTube – Video content
- Typing Club – Keyboarding practice

Learning Tools

Learning Tools are a suite of tools that can make reading and responding easier for learners. They include an immersive reading mode in the Microsoft Edge browser, Read-Aloud tools in Word, Edge, and OneNote, and speech to text. For information on using these tools go to: [Link](#)

Students can also press **Windows Key + H** while clicked in a typing field to use Windows 10's speech to text feature.

Help!

Teachers can submit help tickets to Riverview's IT department if a student is having a problem with their device. Parents and students can also directly contact IT through:

<https://www.it.rsd407.org/>

itinfo@rsd407.org

425-844-4500

Information on **laptop insurance**, **laptop monitoring at home**, and **policies and forms** can be found at:

<https://www.it.rsd407.org/parents>

Need a **charger**, **pen**, or **laptop case**?

<https://www.it.rsd407.org/shop>

Parenting Resources:

<https://www.commonsemmedia.org/>

Click on the Advice for Parents tab for a wealth of resources.

Frequently Asked Questions

<https://www.it.rsd407.org/pfaqs>